

KANSAS-OKLAHOMA CONFERENCE  
UNITED CHURCH OF CHRIST

AUTHORIZED SIGNERS POLICY

1. The Financial Associate will prepare a voucher for each payable and will get approval of the Conference Minister before payment is made. Invoices, receipts or written explanation shall accompany all vouchers.
2. The following positions will be signers on all conference and camp savings, checking and money market accounts:  
Conference Minister, Administrative Associate, Financial Associate, Conference Council President, Conference Council Treasure and Conference Council Secretary
3. All checks over \$750.00 require two signatures.
4. All securities sales and purchases shall be authorized by two of the following:  
Conference Minister, Conference Council President, Conference Council Treasurer and Foundation Board Treasurer.

Adopted 3-27-04